# THE SCOOP ON STUDY HALL INTHE IMAG

## CHECK AVAILABILITY

From time to time the IMC needs to close to study hall students. The schedule is posted on our website as well as posted in the IMC Schoology groups each week.

### CREATE E-HALL PASS

Students should create an e-hall pass for the location "IMC (Study Hall)." If there is a substitute, the substitute should issue a paper pass to the student.

### ARRIVAL

Students are expected to arrive within 10-minutes of their e-hall pass being approved by the teacher. Those arriving after the 10-minute window will be referred to administration and privilege to use the IMC for study hall may be lost.

# FAILURE TO REPORT

Students issued an e-hall pass who do not report to the IMC will be referred to administration for a class cut. Study hall teacher will be made aware and student's privilege to use the IMC for study hall may be lost.

# WORKING ENVIRONMENT

The IMC is a working environment. Students choosing to use the IMC during study hall are expected to have something to work on quietly. Those disrupting the environment will be asked to leave and use of the IMC for study hall will be restricted for that student.



